

**Mackellar Girls Campus
P&C Association Meeting
4 August 2010**

Present: Christine Del Gallo, Natalie Morton, Glynis Poole, Steven Bliim, Sandra Bensted, Elaine Patison, Dawn Newton, Doug Price, Sandra Bliim, Robert Johanson, Sandra Walters, Lee McPhail and Anna McKay.

1. No apologies.
2. Motion by Steven Bliim to confirm the minutes of the 2 June P&C meeting. Seconded by Dawn Newton. Carried.
3.
 - Badge and certificate from the P&C Association for Wayne Christie has arrived and has been sent to him.
 - The OH&S audit has been completed with no issues raised. Christine Del Gallo to contact Emma Jewell re. OHS consultation at the school.
 - A bathroom meeting has been held. Natalie Morton recommended to the P&C that we make use parents as resources as much as possible. Natalie Morton moved that we recruit and fund Mark Lennard, a bathroom renovator to coordinate the renovations of E block toilets. Doug Price seconded. Carried.
 - The band committee has been established and it is hoped that a representative will attend P&C meetings in future.
 - Motion by Doug Price to acknowledge and thank Robert Johanson for his work of updating the P&C website. Seconded by Natalie Morton. Carried.
 - A review has been conducted for staff of the uniform shop and the canteen.
4. The incoming mail was not currently available. Some outgoing mail that had been sent by Natalie Morton included the grant application to Bendigo Bank, a letter to Scott McAlpine and the certificate and badge to Wayne Christie.
5.
 - It is Education Week and there was a function at Circular Quay where a Flashmob was performed, including dancers from Mackellar, being one of only 20 schools invited to perform.
 - Jane Caro from the TV show The Gruen Transfer attended the school today as part of the Principal for a Day program. She is a strong advocate of public education and she gave a very motivating talk to the school assembly. She enjoyed her day and was impressed by what she saw at Mackellar.
 - Year 11 drama night performing McBeth next week.
 - Talent Storm rehearsals are in progress.
 - There have been many sporting successes lately, including at state level for a number of the school sports teams.
 - Year 12 trials are in progress and there was some discussion around the stress that submitting major works can bring.
6. The treasurer was not present at the meeting so there was no report submitted. Motion by Doug Price that we will look at the treasurer's report at the next meeting. Seconded by Steven Bliim. Carried.
 - Rachel Lynn the new bookkeeper is going well.
 - The paper work from the previous year is all collated and ready for the auditor. We have received some quotes to conduct this audit. Doug Price moved that we accept the lowest quote for auditing, within the P&C and Robyn Perry's selection criteria. Steven Bliim seconded. Carried.

Glynis Poole presented the uniform shop report on behalf of Leigh McPherson.

- Very good stock take result, down on last year \$78,850.20. Bank balance at 2/8/10 \$31,589.21.
- Biala Hostel invoices are taking a long time to be paid, some dating back to March 2010. The amount owed to date is \$864. Christine Del Gallo is going to talk to Lara about this.
- As at Sept 2010 the polar fleece jumper price will increase from \$35 to \$39. No other increases this year.
- Requested Robyn Perry to order a deposit book for the uniform shop. It was suggested

Robyn order two, one for the shop and one to be held by the treasurer.

There was general agreement about the smooth running of the shop, its good profits and appreciation for Leigh's efforts to achieve this, in particular by securing good, reliable suppliers and establishing efficient purchasing procedures.

Elaine Pattison represented the canteen. There has been a meeting with Bronwyn and Carol. Profits have plateaued. Discussion around introducing meal deals to stimulate sales and increasing the price of water to increase profits. A key factor that stood out from the appraisals was the dedication, professionalism and conscientiousness that the canteen staff brought to their roles.

Dawn Newton and Doug Price noted the next regional meeting for the Northern Beaches is 16 August 2010.

Motion by Steven Bliim to accept all the reports. Seconded by Sandy Bliim. Carried.

7. Dawn Newton has been investigating a movie night fundraiser and a possible option is the film Eat Prey Love starring Julie Roberts at Warringah Mall, possibly on Thursday 14 October 2010. With a group of 100, we can secure tickets for \$10 each and sell them for \$20. Sandy Bliim, Sandy Bensted and Glynis Poole offered to help on the night. There were suggestions to have a lucky seat prize and to run a raffle. Doug Price offered to speak to his contacts to try and obtain prizes for the raffle, possibly including meal tickets from some RSL clubs, a facial, a night's accommodation at local hotel, family packs of chicken, wine, champagne. Anna McKay offered to speak to her contact at Nutrimetics. Natalie Morton to draft an email letter to send to families requesting prizes.

A wine and cheese social night was discussed for November. We could also use some of the prizes collected from the movie night raffle. Doug Price offered to talk to a contact at Bing Lee to request a prize such as a TV. Natalie Morton to talk to her contact at a local bottle shop to contribute to or conduct the wine tasting. Discussion around whether we could recruit members of the band to perform. This would likely encourage the parents of the band members to attend. Need to clarify whether this is allowable where alcohol will be served.

A working bee was suggested for mid September between sports seasons. Natalie Morton will put a request in the newsletter for fathers to assist. Natalie Morton to approach Warringah Council to see if they can assist in any way with either supplies or workers.

Appraisals have been made of the hourly rates paid to staff in the uniform shop and canteen. Natalie Morton recommended we approve a \$2 per hour increase for Leigh McPherson in the uniform shop to then be on par with the canteen staff. Motion by Doug Price to accept the recommendation. Seconded by Steven Bliim. Carried.

Margo and Carol will be given an increase in their hourly rate to bring them up to the new award rate as of 1/7/10.

Natalie Morton recommended we suspend giving bonuses to canteen staff this year. This would be reviewed each year.

Motion by Steven Bliim to accept this recommendation. Seconded by Doug Price. Carried. General consensus of praise for the dedication and hard work of the canteen staff.

Speakers nights for 2011 were proposed. At the November meeting discussion topics could be canvassed and volunteers sought to coordinate these.

8. Meeting closed at 8.45pm. The next meeting will be Wednesday 1st September @ 7.30pm.